

NOTICE OF PUBLIC MEETING OF THE ARIZONA STATE PARKS BOARD

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that there will be a General Parks Board meeting, to begin on **TUESDAY, December 4, 2012 at 10:00 AM** pursuant to A.R.S. § 38-431.02 and A.R.S. § 41-511.01 *et. seq.* at the Arizona State Parks Offices located at 1300 W. Washington St, Phoenix, AZ. The public portion of the meeting will begin at 10:00 AM (time certain).

The Board may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken.

The Board will discuss and may take action on the following matters:

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

- A. CALL TO ORDER - ROLL CALL** – Time Certain: 10:00 AM
- B. PLEDGE OF ALLEGIANCE**
- C. INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF**
 - 1. Board Statement - "As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners."
- D. CALL TO THE PUBLIC** – Those wishing to address the Board must register at the door and be recognized by the Chair. Presentation time may be limited to three minutes at the discretion of the Chair; the Chair may limit a presentation to one person per organization. The Board may direct staff to study or reschedule any matter for a future meeting.
- E. CONSENT AGENDA** – Items of a non-controversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation regarding these items prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this meeting, as deemed necessary. Anyone may view the documentation relating to the Consent Agenda at the Board's office.
 - 1. Approve Executive Session Minutes of August 2, 2012 Arizona State Parks Board Meeting
 - 2. Approve Minutes of August 2, 2012 Arizona State Parks Board and Arizona Game & Fish Commission Meeting
 - 3. Approve Executive Session Minutes of August 7, 2012 Arizona State Parks Board Meeting



4. Approve Minutes of September 20, 2012 Arizona State Parks Board Meeting
5. Consider Approval of Land and Water Conservation Fund Funding for Lake Havasu State Park Project #04-00740 – Staff recommends the Arizona State Parks Board accept the Land and Water Conservation Fund funding from the U.S. Department of the Interior – National Park Service for Arizona State Parks LWCF project # 04-00740, for Lake Havasu State Park Boat Ramp at Windsor Beach, in the amount of \$1,473,478 to allow Arizona State Parks to continue development of the Lake Havasu State Park by constructing a boat launch, parking areas and restroom facilities at Windsor Beach Unit 4. Arizona State Parks will provide matching funds in the amount of \$1,473,478 to be provided by the Arizona Department of Transportation. The total estimated project cost is \$2,946,956.
7. Consider Funding the FY 2012-2013 Non-Motorized RTP Grants – Staff recommends funding as many of the eligible non-motorized trail projects as possible beginning with the highest scoring projects until the FY 2013 and FY 2014 Recreational Trails Program funds allocated to non-motorized grant projects are obligated, and authorize the Executive Director or his designee to execute the appropriate agreements.
9. Consider Funding FY 2012 Non-Motorized RTP Trail Maintenance Projects – Staff recommends that \$190,165 from the FY 2013 Recreation Trails Program Fund non-motorized portion be allocated to the Arizona State Parks RTP Trail Maintenance Program to fund the projects for Bradshaw Ranger District, Verde Ranger District, Payson Ranger District, Santa Catalina Ranger District, BLM-San Pedro Riparian National Conservation Area and Santa Catalina Ranger District. I further move that as many additional projects as possible, selected using a lottery system designed to distribute the trail maintenance funding around the state, be funded after July 1, 2013 with the non-motorized portion of the FY 2014 allocation, and authorize the Executive Director or his designee to execute the appropriate agreements.
11. Consider Funding the 2013 International Trails Symposium – Staff recommends providing \$17,500 from each of the motorized and non-motorized education portions for a total of \$35,000 of the FY 2013 Recreation Trails Program allocation to American Trails, Inc. to fund eligible scope items for the International Trails Symposium, and authorize the Executive Director or his designee to execute the agreement.
13. Consider Appointing Members to the Natural Areas Program Advisory Committee (NAPAC) – Staff recommends reappointing Rebecca Davidson to the Natural Areas Program Advisory Committee (NAPAC) to fill the one vacant position to serve a 3-year term effective January 1, 2013 through December 31, 2016.
15. Consider Appointing Members to the Arizona State Committee on Trails (ASCOT) – Staff recommends appointing Claire Miller, Nick Lund, Patrick Kell, Craig Stevens and Doug Von Gausig to fill five positions on the Arizona State Committee On Trails; each to serve a 3-year term effective January 1, 2013 and continuing through December 31, 2015.



- F. DIRECTOR'S SUMMARY OF CURRENT EVENTS** – The Executive Director will provide a report on current issues and events affecting Arizona State Parks. A list of items to be discussed under this agenda item will be posted on the State Parks website (azstateparks.com) 24 hours in advance of the Parks Board meeting.

G. BOARD ACTION ITEMS

- 17
1. Consider Approval of the 2013 Statewide Comprehensive Outdoor Recreation Plan (SCORP) – Staff recommends approving the 2013 Statewide Comprehensive Outdoor Recreation Plan and forward it to the Governor for certification of adequate public involvement.
 2. Consider Permit with USFS for Fool Hollow Lake Recreation Area – Staff recommends the four motions (below).

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Recommended Motion #1: The Arizona State Parks Board authorize the Executive Director to enter into the Memorandum of Understanding between the Apache-Sitgreaves National Forest, the Arizona State Parks, the Arizona Game and Fish Commission and the City of Show Low for the purpose of cooperating in the construction, operation and maintenance of the Fool Hollow Lake Recreation Area in the Apache-Sitgreaves National Forest for the recreational public.

Recommended Motion #2: The Arizona State Parks Board authorize the Executive Director to enter into the Partnership Agreement pursuant to the Memorandum of Understanding between the Apache-Sitgreaves National Forest, the Arizona State Parks, the Arizona Game and Fish Commission and the City of Show Low.

Recommended Motion #3: The Arizona State Parks Board authorize the Executive Director to enter into a Special Use Permit and related Granger-Thye concessions with the United States Department of Agriculture for the purpose of operating and maintaining a Forest Service developed recreation site known as Fool Hollow Lake Recreation Area within the Apache-Sitgreaves National Forest.

Recommended Motion #4: The Arizona State Parks Board authorize the Executive Director to enter into any extensions or agreements with the Apache-Sitgreaves National Forest for the purpose of the continued operation of Fool Hollow Lake Recreation Area.

H. DISCUSSION ITEMS

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1. State Parks Operations Status Update
 2. Desert Springs Development at Catalina State Park
 3. Revenue Forecast by Major Fund and Park Visitation Update
 4. Summary of 2011 Employee Survey
 5. Arizona State Parks Five-Year Strategic Plan



I. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

1. Staff recommends the next Arizona State Parks Board Meeting be held on Wednesday, January 16, 2013 in the Arizona State Parks offices at 10am.

PROPOSED FUTURE MEETING DATES/LOCATIONS TO BE DETERMINED
PLEASE NOTE: These will be held the third Wednesday of each month except for the months of June, August and December.

Wednesday, February 20, 2013

Wednesday, March 20, 2013

Wednesday, April 17, 2013

Wednesday, May 15, 2013

Wednesday, July 17, 2013

Wednesday, September 18, 2013

Wednesday, October 16, 2013

Wednesday, November 20, 2013

2. Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.

J. ADJOURNMENT

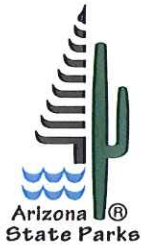
Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

A handwritten signature in blue ink, reading "Bryan Martyn".

Bryan Martyn, Executive Director

11/27/12 10:19 AM

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-5



Title: Consider Approval of Land and Water
Conservation Fund Funding for Lake Havasu State
Park Project #04-00740
Staff Lead: Jay Ream, Deputy Director of Parks and Development
Date: December 4, 2012

Recommended Motion:

I move the Arizona State Parks Board accept the Land and Water Conservation Fund funding from the U.S. Department of the Interior – National Park Service for Arizona State Parks LWCF project # 04-00740, for Lake Havasu State Park Boat Ramp at Windsor Beach, in the amount of \$1,473,478 to allow Arizona State Parks to continue development of the Lake Havasu State Park by constructing a boat launch, parking areas and restroom facilities at Windsor Beach Unit 4. Arizona State Parks will provide matching funds in the amount of \$1,473,478 to be provided by the Arizona Department of Transportation. The total estimated project cost is \$2,946,956.

Status to Date:

Arizona State Parks applied for Land and Water Conservation Fund (LWCF) funding in July 2012. The funding approval letter from the U.S. Department of the Interior, Recreation Grants Division, was received by Arizona State Parks on August 7, 2012.

The project has been in design phase for two months with the Arizona Department of Transportation (ADOT) as the lead agency contracted with Dibble Engineering of Phoenix, AZ.

The Arizona Outdoor Recreation Coordinating Commission (AORCC) met on November 5, 2012 and reviewed the project for the development of a boat launch, parking areas and restroom facilities at Lake Havasu State Park – Windsor Beach Unit 4. AORCC unanimously approved to forward their recommendation to the Arizona State Parks Board to approve the acceptance of the funding from the U.S. Department of the Interior – National Park Service in the amount of \$1,473,478 and matching funds provided by the Arizona Department of Transportation in the amount of \$1,473,478 for a total estimated project cost of \$2,946,956.

Time Frame:

The project will be completed and open to the public for outdoor recreational use by June 2014.

Staff and Financial Resources:

The total project design and construction will be managed and inspected by ADOT.

Relation to Strategic Plan:

This project is part of Arizona State Parks long-range development plans along the Colorado River. The new boat launch ramp and parking areas will allow the public additional access to the Colorado River. The restroom facilities and other amenities are needed for the full use of the improvements.

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-5

Relevant Past Board Actions:

N/A

Attachments:

Award Letter – U.S. Department of Interior, National Park Service; LWCF Project;
Agreement - #04-00740 – Pages 6A-6C



United States Department of the Interior

National Park Service

Midwest Region
601 Riverfront Drive
Omaha, Nebraska 68102-4226



04-00737(MWR-P/G)

RECEIVED

AUG 07 2012

JUL 27 2012

Ms. Doris Pulsifer
Chief of Grants, Partnerships Division
Arizona State Parks
1300 West Washington Street
Phoenix, Arizona 85007

Dear Ms. Pulsifer:

We are pleased to announce the approval of Land and Water Conservation Fund (LWCF) grant number 04-00740, Lake Havasu State Park Boat Ramp at Windsor Beach, in the amount of \$1,473,478.00. This grant will allow the Arizona State Parks to continue the development of Lake Havasu State Park by constructing a boat launch ramp, parking areas, boat wash area, and restroom facilities at Windsor Beach Unit 4.

Enclosed are a copy of the project agreement, the Standard Form 424, the DNF, and the environmental determination. If you have any questions regarding this project, please contact Kelly Pearce at 402-661-1552.

Sincerely,

Carl A. Edmondson

for

Robert Anderson
Chief, Recreation Grants Division

Enclosures 3

TAKE PRIDE
IN AMERICA 

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UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE
LAND AND WATER CONSERVATION FUND
PROJECT AGREEMENT

(OMB No. 1024-0033, August 31, 2013)

RECEIVED
AUG 07 2012

State: ARIZONA Project Number: 04-00740

Project Title: LAKE HAVASU STATE PARK BOAT RAMP AT WINDSOR BEACH

Project Period: DATE OF APPROVAL THROUGH DECEMBER 31, 2016

Proposal Scope (Description of Project):

Arizona State Parks will continue to develop Lake Havasu State Park by constructing boating and support facilities at Windsor Beach Unit 4.

The following are hereby
incorporated into this agreement:

Total Project Cost \$ 2,946,956.00

LWCF Amount \$ 1,473,478.00
(Fund amount not to exceed 50% of total)

1. General Provisions
2. LWCF State Assistance Program Manual
3. Project Application and Attachments
4. OMB Circular A-102
5. 43 CFR Part 12
6. 36 CFR Part 59

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The United States of America, represented by the Director, National Park Service, United States Department of the Interior, and the State named above (hereinafter referred to as the State), mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), the provisions and conditions of the Land and Water Conservation Fund State Assistance Program Manual, and with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps, assurances, and certificates attached hereto or retained by the State and hereby made a part hereof.

The United States hereby promises, in consideration of the promises made by the State herein, to obligate to the State the amount of money referred to above, and to tender to the State that portion of the obligation which is required to pay the United States' share of the costs of the above project, based upon the above percentage of assistance. The State hereby promises, in consideration of the promises made by the United States herein, to execute the project described above in accordance with the terms of this agreement.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have executed this agreement as of the date entered below.

THE UNITED STATES OF AMERICA

STATE

By:

Carol A. Edmondson
(Signature)

ARIZONA
(State)

National Park Service
Department of the Interior

Doris Pulsifer
(Signature)

Acting CHIEF, RECREATION GRANTS DIVISION

Date:

July 27, 2012
(entered by NPS)

Doris Pulsifer
(Name)

Alternate State Liaison Officer
(Title)

Estimated Burden Statement: The public reporting burden for this collection of information is estimated to average 3 hours per response including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding this burden estimate or any aspect of this form should be sent to the National Park Service, State and Local Assistance Programs Division, 1849 C Street NW, Washington, DC 20240.

Paperwork Reduction Act Statement: This form is necessary to provide data input into an NPS project database which provides timely data on projects funded over the life of the program. Such data is used to monitor project progress and to analyze program trends. A Federal Agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Any comments on the burden estimate or other aspects of this collection of information may be addressed to the National Park Service, State and Local Assistance Programs Division, 1849 C Street NW, Washington, DC 20240.

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Arizona State Parks Board Consent Agenda Report

Agenda Item #: E-6



Title: Consider Funding the FY 2012-2013 Non-Motorized RTP Grants
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I recommend funding as many of the eligible non-motorized trail projects as possible beginning with the highest scoring projects until the FY 2013 and FY 2014 Recreational Trails Program funds allocated to non-motorized grant projects are obligated, and authorize the Executive Director or his designee to execute the appropriate agreements.

Status to Date:

On July 3, 2012 staff announced the opportunity to apply for funding for non-motorized trail projects from the Recreational Trails Program (RTP). Applications were accepted through August 17, 2012 and Arizona State Parks received, reviewed for eligibility, and rated 26 applications utilizing the evaluation tool.

Since this was the first time RTP funds were offered for non-motorized trail grants, staff developed a process for rating the project applications based on a quantitative analysis of the types of project activities being proposed. The evaluation tool awards the most points to projects that accomplish the highest priority recommendations from the State Trails Plan. The State Trails Plan categorizes three levels of non-motorized trail priorities. The highest priorities include maintaining existing trails and protecting public access through land acquisition. Restoration efforts, new trail construction, signage, and support facility construction are secondary priorities, while educational programs and map printing are low priorities in the plan. With input from the Arizona State Committee On Trails (ASCOT) additional project analysis awards bonus points to projects on trails in the State Trails System as well as projects proposing at least 10% in matching funds for the total project cost.

All of the projects are eligible for funding with minor adjustments for some scope items. The total amount requested for the 26 projects is \$1,936,507. The Arizona Department of Transportation has allocated \$1,455,000 per year to Arizona State Parks from the RTP to obligate for both motorized and non-motorized projects. Traditionally, we have split the funds evenly. However, depending on the demand for either motorized or non-motorized projects the proportion is allowed to go as high as 70%. The intent for this solicitation was to select projects for the 2013 and 2014 allocations. Also, approximately \$200,000 per year from these allocations will be used to fund the State Parks RTP Trail Maintenance Program.

Staff recommends funding as many projects as possible. The top seven scoring projects requesting \$497,102 can be funded with the 2013 allocation prior to July 1, 2013. One or two more projects could be funded if sufficient motorized projects are not ready prior to June 30th.

Staff recommends funding as many additional projects as possible in the order of the rating score after July 1, 2013 using the 2014 allocation.

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-6

Time Frame:

AORCC concurred with the staff recommendations at their November 5, 2012 meeting. All projects must meet National Environmental Policy Act (NEPA) requirements. Projects will be notified when the NEPA is approved and funds are obligated. If a higher scoring project cannot meet the NEPA requirements in time to be funded before June 30th, 2013, a lower scoring project that has met the NEPA requirements will be funded. Staff will work with all project sponsors to get their NEPA approved as soon as possible so they can be funded as funds become available.

Staff and Financial Resources:

Grants staff is responsible for soliciting grant projects and administering the awarded grants.

Relation to Strategic Plan:

Partnerships Goal: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Relevant Past Board Actions:

On June 23, 2011, the Arizona State Parks Board approved a budget for the FY 2012 non-motorized trail program that included use of all available funds (not appropriated for other specific purposes).

Attachments:

FY 2012/FY 2013 RTP Grant Project Proposals – Page 8A

FY 2012 RTP NON-MOTORIZED PROJECT APPLICATIONS

RATING SCORE	PROJ SPONSOR	GRANT REQUEST	PROJECT DESCRIPTION
34	Clifton Ranger District	\$52,472	Trail renovation and maintenance, installation of signage and and interpretive panels, and provide trail guides. Affected trails in the State Trails System: Highline Trail 41, Salthouse Trail 18, East Eagle Trail 33, and Lengthy Canyon 89.
34	Springerville Ranger District	\$45,712	Trail renovation and maintenance, installation of signage and and interpretive panels, and provide trail guides. Affected trails include: East Baldy/East Fork 95, West Baldy/West Fork 94, East Baldy Connector Trail 96, Railroad Grade Trail 601.
33	Alpine Ranger District	\$71,986	Trail renovation and maintenance, installation of signage and and interpretive panels, and provide trail guides. Affected trails in the State Trails System: Foote Creek 76, Grant Creek 75, Cabin Shortcut 308, Upper Grant 65, and Steeple 73.
33	Volunteers for Outdoor Arizona (VOAZ)	\$100,000	Realign, renovate, and maintain approximately 11 miles of the Highline National Recreation Trail.
32	Black Canyon City Community Assn	\$75,105	Mitigate resource damage, provide support facilities (benches and shade structures), and provide trail signage on the Black Canyon Heritage Park Trail. A State Trail System trail.
31	City of Holbrook	\$99,815	Construct 7 miles of new trail in Hidden Cove Park, restore damage to aquatic and riparian areas, provide educational and wayfinding signs, and add support facilities including picnic tables, benches, and trash receptacles.
30	Lake Havasu City	\$52,012	Add an ADA restroom and drinking fountain, kiosk, trail signage and improve/cleanup existing trails at SARA Park.
	SUBTOTAL	\$497,102	Recommended for funding before June 30, 2013.
28	Pine Strawberry Fuel Reduction, Inc.	\$85,350	Construct approximately 8 miles of new trail, mitigate resource damage, and install signs on the Pine Creek Trail.
27	City of Bullhead City	\$93,552	Construct a 1-mile 8' wide hard surface accessible interpretive trail in the Colorado River Nature Center. Support facilities will include benches and shade structures. Mitigation and restoration are included.
26	Coconino County	\$96,860	Construct 6 miles of new trail in the Rogers Lake County Natural Area west of Flagstaff. Two trailheads with kiosks, bike racks, fencing, and signage are included.
25	Graham County	\$100,000	Renovate walking trail at Graham County Park. Mitigate resource damage, add a restroom and fitness stations, and sign the trail.
25	Saguaro National Park	\$71,147	Mitigate resource damage, renovate existing trail, reroute/construct .7 mi. of new trail, and replace signage on Carrillo Trail.
19	Mesa Ranger District	\$59,300	Remove deteriorated asphalt and construct sustainable trail. Mitigate resource damage in trail corridor and install signage.
	SUBTOTAL	\$506,209	Recommended for funding after July 1, 2013.
19	International Mountain Bicycling Assn (IMBA)	\$99,400	Construct a 6.6 mile section of the Prescott Circle Trail.
18	Coconino National Forest	\$100,000	New trail construction, cultural clearances, trail restoration, and signage on the Cornville Trail System.
18	Community Forest Trust	\$19,495	Trainings will build the number and professionalism of volunteers prepared to build, renovate and maintain trails in central Arizona.
17	Maricopa County	\$100,000	Construct a fenced primitive parking area to provide access to a new unnamed trail that connects to the Black Canyon Trail. Support facilities will include a restroom, kiosk, and signage.
17	Town of Cave Creek	\$89,339	Acquisition of three easements from the AZ State Land Dept. totalling 1.018 acres. Trail will connect Maricopa County Cave Creek Regional Park with the Desert Foothills Land Trust trail.
17	Williams Ranger District	\$65,994	Renovate Spring Valley Cross Country Ski Trail near Williams, AZ and mitigate resource damage in trail corridor
17	Yuma Crossing National Heritage Area Corp.	\$100,000	Construct .55 miles of 12' wide new trail in the West Wetlands and install signage and support facilities.
16	Arizona Wilderness Coalition	\$40,889	Trail renovation and maintenance on trails in Sierra Ancha, Mazatzal, Superstition and Four Peaks Wilderness areas. Develop a program to train volunteers to monitor trail conditions and forest health.
16	Town of Quartzsite	\$97,538	Add support facilities (bench, shade structure, trash receptacle) at three locations and a kiosk/map to Quail Trail.
15	City of Yuma	\$100,000	Construct .75 miles of 12' wide new trail in the West Wetlands and install signage and support facilities.
14	Mohave County	\$18,900	Install a vault restroom at the Dolan Springs Trail System trailhead.
11	American Trails	\$70,000	Provide funding for International Trails Symposium to be held in Arizona in April 2013. Eligible costs include facilities, AV needs, staff coordination, and transportation to off-site workshops.
9	North Kaibab Ranger District	\$31,641	Replace trailhead and directions signs in Kanab Creek and Saddle Mountain Wilderness Areas.
	SUBTOTAL	\$933,196	
	TOTAL REQUESTED FUNDS	\$1,936,507	

BA

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-7



Title: Consider Funding FY 2012 Non-Motorized RTP Trail Maintenance Projects
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I move that \$190,165 from the FY 2013 Recreation Trails Program Fund non-motorized portion be allocated to the Arizona State Parks RTP Trail Maintenance Program to fund the projects for Bradshaw Ranger District, Verde Ranger District, Payson Ranger District, Santa Catalina Ranger District, BLM-San Pedro Riparian National Conservation Area and Santa Catalina Ranger District. I further move that as many additional projects as possible, selected using a lottery system designed to distribute the trail maintenance funding around the state, be funded after July 1, 2013 with the non-motorized portion of the FY 2014 allocation, and authorize the Executive Director or his designee to execute the appropriate agreements.

Status to Date:

The Arizona Department of Transportation has allocated \$1,455,000 per year to Arizona State Parks from the RTP to obligate for both motorized and non-motorized projects. Traditionally, we have split the funds evenly. However, depending on the demand for either motorized or non-motorized projects the proportion is allowed to go as high as 70%. For this cycle \$500,000 of the allocation will be used to fund non-motorized grant projects.

The Arizona State Parks RTP Trail Maintenance Program utilizes contracted crews to provide basic trail maintenance and restoration activities. On July 3, 2012 staff announced the opportunity to apply for trails maintenance projects funded from the Recreational Trails Program (RTP). The intent for this solicitation was to select projects for the 2013 and 2014 allocations. Project sponsors must meet National Environmental Policy Act (NEPA) requirements and provide at least 6% of the total projects costs.

Arizona State Parks received and reviewed 16 State Parks RTP Trail Maintenance Program requests totaling \$608,665. Project funding is prioritized with the highest priority being those projects that did not receive funding since the last program cycle. The following four out of the 16 proposed projects did not receive funding in the 2008 or 2010 program cycles: Bradshaw RD, Verde RD, Payson RD, Santa Catalina RD, BLM-San Pedro RNCA. One project (Santa Catalina RD) only received funding in the 2008 cycle. Staff recommends funding these five projects requesting \$190,165 with the FY 2013 RTP allocation.

Staff also recommended funding as many of the other trail maintenance projects as possible after July 1, 2013 using the available non-motorized portion of the RTP fund.

Time Frame:

AORCC concurred with these recommendations at their November 5, 2012 meeting. All projects must meet National Environmental Policy Act (NEPA) requirements. Projects will be notified when the NEPA is approved and funds are obligated. If a selected project cannot meet the NEPA requirements in time to be funded before June 30th,

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-7

another project that has met the NEPA requirements will be funded. Staff will work with all project sponsors to get their NEPA approved as soon as possible so they can be funded as funds become available.

Staff and Financial Resources:

Grants staff is responsible for soliciting grant projects and administering the awarded grants.

Relation to Strategic Plan:

Partnerships Goal: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Relevant Past Board Actions:

On June 23, 2011, the Arizona State Parks Board approved a budget for the FY 2012 non-motorized trail program that included use of all available funds (not appropriated for other specific purposes).

Attachments:

FY 2012 State Parks RTP Trail Maintenance Program – Page 10A

FY 2012 STATE PARKS RTP TRAIL MAINTENANCE PROGRAM

PROJECT SPONSOR	REQD FUNDS	PROJECT AREA	LAST FUNDING
Bradshaw RD	\$31,915	Prescott Circle Trail	NONE
Payson RD	\$40,000	Donahue Trail 27, West Webber Trail 228, Turkey Springs Trail 217, East Webber Trail 289, See Spring Trail 185, Myrtle Trail 30, Babe Haught Trail 143, Horton Springs Trail 292, See Canyon Trail 184, Drew Trail 291	NONE
San Pedro RNCA	\$38,250	San Pedro Trail System	NONE
Santa Catalina RD	\$40,000	SCRD trails	2008
Verde RD	\$40,000	Oxbow Trail 163, Tule Rim Trail 162, Coldwater Springs Trail 27	NONE
SUBTOTAL		\$190,165	
Cave Creek RD	\$40,000	Verde River Trail 11, Wet Bottom Trail 269, Highwater Trail 20	2008/2010
Flagstaff RD	\$40,000	Arizona Trail, Eldon Lookout Trail	2010
Globe RD	\$40,000	Telephone Trail 192, Pioneer Trail 196, Six Shooter Trail 197, Ice House Trail 198, Kellner Trail 242	2008/2010
Hassayampa FO	\$40,000	Black Rock Mine Trail, Black Canyon Nat. Rec. Trail, Harquahala Peak Pack Trail	2008/2010
Kingman FO	\$40,000	Cherum Peak Trail, Mohave Milltown Trail, Wabayuma Peak Trail, Monolith Gardens, Badger Trail, Castle Rock Trail, Missouri Springs Trail	2010
Lost Dutchman SP	\$40,000	Prospector Trail, Crosscut Trail	2008/2010
Mogollon Rim RD	\$40,000	U-Bar Trail 328, Barbershop Trail 91	2008/2010
Pleasant Valley RD	\$40,000	Grapevine Trail 135, Lucky Strike Trail 144, Boyer Trail 148, Park Trail 55	2008/2010
Safford FO	\$20,000	Safford-Morenci Trail, Cottonwood Trail	2008/2010
Scottsdale	\$40,000	Tom's Thumb Trail	2008/2010
Tusayan RD	\$38,500	Tusayan RD: AZ Trail, Vishnu Overlook, Red Butte, Tusayan Mtn. Bike, Tes-X Nature Trails. Williams RD: Laws Spring, Overland, Keyhole Sink, City of Williams Link, Clover Spring, Scholz Lake, Kendrick Mtn., Deadman, Benham, Pumpkin, Bull Basin, Ponderosa, Dogtown Lake, Sycamore Rim, Parks Rest Area Nature, Beal Wagon, Davenport, Route 66 Hiking, Summit Mtn., Sycamore View, Bixler Saddle, Spring Valley Cross Country Ski, Connector Trails	2010
SUBTOTAL	\$418,500		

TOTAL REQUESTED FUNDS

\$608,665

10A
E-7-2

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-8



Title: Consider Funding the 2013 International Trails Symposium
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I move to provide \$17,500 from each of the motorized and non-motorized education portions for a total of \$35,000 of the FY 2013 Recreation Trails Program allocation to American Trails, Inc. to fund eligible scope items for the International Trails Symposium, and authorize the Executive Director or his designee to execute the agreement.

Status to Date:

In early 2011 Arizona State Parks (ASP) and other community partners submitted a proposal to bring the American Trails "National Trails Symposium" to Arizona. One resource ASP offered the partnership was funding from the education portion of the annual Recreational Trails Program (RTP) appropriation from Federal Highways. At that time these educational funds were generally awarded to worthwhile projects proposed by agencies that partnered with ASP through intergovernmental agreements. In July of 2011 ASP and its partners learned that their proposal had been accepted and the now, "International Trails Symposium," would be held at Ft. McDowell in April 2013. In order to qualify for RTP education funding a proposal was required from American Trails identifying how much money they needed and how they planned to use the RTP funds.

Changes in the administration of the Recreational Trails Program put a cap on the amount of funds ASP could obligate each year. On July 2, 2012, staff announced the opportunity to apply for funding for non-motorized trail projects from the Recreational Trails Program (RTP). Applications were accepted through August 17th. Since no proposal for funding the symposium had been received from American Trails and no contract had been executed, staff determined that American Trails should submit a grant application and compete for the funds.

This was the first time RTP funds were offered for non-motorized trail grants. Staff developed a process for rating the project applications based on a quantitative analysis of the types of project activities being proposed and using the priorities from the 2010 State Trails Plan. A tremendous need for trails money around the state produced an overwhelming response to the grant solicitation. Unfortunately, education projects are not high in the priorities, which resulted in a low score for the American Trails proposal.

The International Trails Symposium will bring a significant amount of recognition and revenue to Arizona. Staff wants to honor its initial commitment to its partners to insure the success of the symposium and recommends funding American Trails in the amount of up to \$35,000 for eligible costs under the education portion of the RTP.

During the discussion of this item at both the Off-Highway Vehicle Advisory Group (OHVAG) and Arizona Outdoor Recreation Coordinating Commission (AORCC) meetings, a question was presented as to the legality of this action. Staff consulted with counsel and was advised that this could be done.

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-8

Time Frame:

AORCC approved the staff recommendation pending consultation with counsel at their November 5, 2012 meeting. OHVAG approved the staff recommendation pending consultation with counsel and specifically identifying that only \$17,500 of the motorized portion of the education fund would be used at their November 2, 2012 meeting. Staff will work with American Trails to identify the best uses for the RTP funds and execute an appropriate contract.

Staff and Financial Resources:

Grants staff is responsible for soliciting grant projects and administering the awarded grants.

Relation to Strategic Plan:

Partnerships Goal: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Relevant Past Board Actions:

On June 23, 2011, the Arizona State Parks Board approved a budget for the FY 2012 non-motorized trail program that included use of all available funds (not appropriated for other specific purposes).

Arizona State Parks Board Consent Agenda Report

Agenda Item #: E-9



Title: Consider Appointing Members to the Natural Areas Program Advisory Committee (NAPAC)
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I move to reappoint Rebecca Davidson to the Natural Areas Program Advisory Committee (NAPAC) to fill the one vacant position to serve a 3-year term effective January 1, 2013 through December 31, 2016.

Status to Date:

The mandate of the NAPAC encompasses making recommendations on the expenditure of Heritage Funds for acquisition, management and operation of state natural areas. This committee also provides scientific expertise and advice to the Arizona State Parks Board. Each member must be expert in a scientific discipline or aspect of conservation. There is one ex-officio member representing Arizona State Parks. No more than three members may reside in the same county. Members typically serve three-year terms.

NAPAC has seven members. Currently there is one vacancy. The current focus of NAPAC is preparing Natural Areas Management Guidelines to bring science and consistency to the management of state natural areas as well the natural resources of all parks.

The current membership of NAPAC is (position to be filled in *italics*):

<u>Member</u>	<u>Expertise</u>	<u>County</u>	<u>Term End</u>
Linda Stitzer	Water Resource Planner	Pima	12/31/15
Larry Laing	Soil Scientist	Pinal	12/31/15
Robert Pape	Biologist	Maricopa	12/31/15
Sheridan Stone	Ecology/Wildlife Biology	Cochise	12/31/14
Thomas Skinner	Biologist	Pima	12/31/14
David Weedman	Biologist	Maricopa	12/31/14
<i>Rebecca Davidson</i>	<i>Wildlife Biology/Watershed</i>	<i>Maricopa</i>	<i>12/31/12</i>
Max Castillo, Manager, Verde River Greenway, ex-officio			

The following individuals have applied to serve on NAPAC:

<u>Name</u>	<u>Expertise</u>	<u>County</u>
Rebecca Davidson	Wildlife Biology/Watershed	Maricopa

Time Frame:

Newly appointed NAPAC members will serve a 3-year term, beginning January 1, 2013 through December 31, 2016.

Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-9

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Goal: Planning: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

On March 21, 2012, the Board approved to appoint Linda Stitzer and Robert Pape and to reappoint Larry Laing to NAPAC.

On June 23, 2011, the Board approved to re-appoint Thomas Skinner and Sheridan Stone and appoint David Weedman to the NAPAC to fill the two expired positions and one of the two vacant positions; each to begin to serve immediately through December 31, 2014.

Attachments:

Candidate Information: Rebecca Davidson – Page 14A

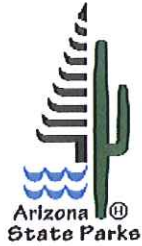
**Arizona State Parks Board Consent Agenda Report
Agenda Item #: E-9**

NAPAC APPLICANT SUMMARY - 2012

1. Rebecca Davidson

Ms. Davidson is a member of the Salt River Project Water Rights and Contracts division and is involved in watershed management in the Verde Valley. Along with her scientific experience in wildlife biology and land management, she also brings the support of SRP in her involvement with NAPAC, should she be reappointed.

**Arizona State Parks Board Consent Agenda Report
Agenda Item # E-10**



Title: Consider Appointing Members to the Arizona State Committee on Trails (ASCOT)
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I move to appoint Claire Miller, Nick Lund, Patrick Kell, Craig Stevens and Doug Von Gausig to fill five positions on the Arizona State Committee On Trails; each to serve a 3-year term effective January 1, 2013 and continuing through December 31, 2015.

Status to Date:

The Arizona State Committee on Trails (ASCOT) advises the Arizona State Parks Board on planning, development, funding, maintenance and promotion of the non-motorized trails in Arizona. ASCOT membership is defined in by-laws adopted by the committee and approved by the Arizona State Parks Board, and is comprised of representatives from trail user groups (up to eight), government agencies (up to eight) and citizens-at-large (up to four). Members typically serve three-year terms.

ASCOT has 15 members. Currently there is one vacant position and four terms expiring. Biographical sketches for the eleven applicants and the current membership of the committee are attached to this report.

The following summarizes the openings that exist for 2013:

Up to 1 for Citizen-at-Large
Up to 4 for Government Agencies
Up to 5 for Trail User Groups

The ASCOT has reviewed the applications of the following candidates and makes this recommendation consistent with the current goals of the Committee.

<u>Name</u>	<u>Affiliation</u>	<u>County</u>
Michael James Buettner	government agency	Maricopa
Michael Gaffney	trail user group	Navajo
Lisa Marie Gerdl	citizen-at-large	Maricopa
Patrick Kell	trail user group	Yavapai
Nick Lund	trail user group	Navajo
Ryan Melzer	citizen-at-large	Maricopa
Bernadine McCollum	citizen-at-large	Maricopa
Claire Miller	government agency	Maricopa
Greg Roberts	citizen-at-large	Pima
Craig Alden Stevens	trail user group	Yavapai
Doug Von Gausig	citizen-at-large	Yavapai

Time Frame:

ASCOT approved this recommendation at its September 28, 2012 meeting.

**Arizona State Parks Board Consent Agenda Report
Agenda Item # E-10**

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

On March 21, 2012 the Board appointed: Laddie Cox, Jackie Keller, Jarod Rogers, Laurel Arndt, and Richard Kesselman to three-year terms beginning immediately and expiring on December 31, 2014.

Note: Candidate Information will be available at the meeting

Arizona State Parks Board Action Report

Agenda Item #: G-1



Title: Consider Approval of the 2013 Statewide
Comprehensive Outdoor Recreation Plan (SCORP)
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Recommended Motion:

I move to approve the 2013 Statewide Comprehensive Outdoor Recreation Plan and forward it to the Governor for certification of adequate public involvement.

Status to Date:

Arizona is mandated by federal legislation to create a planning document called the Statewide Comprehensive Outdoor Recreation Plan (SCORP) once every five years to guide how federal Land and Water Conservation Funds (LWCF) are granted. LWCF grants are for outdoor recreation facility development and open space acquisition projects. The fund was established in 1964 by Congress through Public Law 88-578, as amended, and receives its revenue primarily from the Outer Continental Shelf oil and gas leasing. In Arizona, the pass-through LWCF grants and the SCORP planning process are administered by Arizona State Parks.

Arizona State Parks staff prepared the draft 2013 SCORP with assistance from a 17-member Work Group comprised of outdoor recreation and natural resource professionals. The draft plan was available for public review and comment from September 7, 2012 through October 7, 2012. The draft plan was presented to and approved by the Arizona Outdoor Recreation Coordinating Commission (AORCC) on November 5, 2012.

Included with this report is the final 2013 SCORP. This plan incorporates public comments received during the comment period, and some corrections suggested by the SCORP Work Group and AORCC. The plan includes chapters on recreation related trends, park and open space benefits, survey findings, and priority outdoor recreation issues and strategic actions, as well as chapters on tourism, trails, wildlife related recreation, boating recreation and historic preservation.

The LWCF rating criteria outlined in Chapter 7 of this plan will be available for any future grant cycles beginning January 2013.

Time Frame:

The approved 2013 SCORP will be submitted to the Governor for certification of adequate public involvement on December 5, 2012 and the final submittal to the National Park Service will occur by December 31, 2012. Once accepted by the National Park Service, the 2013 Arizona SCORP will establish Arizona's eligibility to receive LWCF stateside grant dollars for the next five years.

NOTE: Once approved by the Arizona State Parks Board and accepted by the National Park Service, the 2013 SCORP will be available for download on the agency's website

Arizona State Parks Board Action Report
Agenda Item #: G-1

(<http://www.azstateparks.com/publications/index.html>)

Staff and Financial Resources:

No further staff or financial resources are necessary at this time

Relation to Strategic Plan:

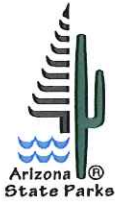
Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources

Relevant Past Board Actions:

On March 21, 2012, The Arizona State Parks Board was informed of the proposed planning process for the 2013 SCORP update.

September 20, 2007 – The Board approved the 2008 SCORP for the next five years.

Arizona State Parks Board Action Report
Agenda Item #: G-2



Title: Consider Permit with USFS for Fool Hollow Lake
Recreation Area
Staff Lead: Jay Ream, Deputy Director of Parks and Development
Date: December 4, 2012

Recommended Motion #1:

I move the Arizona State Parks Board authorize the Executive Director to enter into the Memorandum of Understanding between the Apache-Sitgreaves National Forest, the Arizona State Parks, the Arizona Game and Fish Commission and the City of Show Low for the purpose of cooperating in the construction, operation and maintenance of the Fool Hollow Lake Recreation Area in the Apache-Sitgreaves National Forest for the recreational public.

Recommended Motion #2:

I move the Arizona State Parks Board authorize the Executive Director to enter into the Partnership Agreement pursuant to the Memorandum of Understanding between the Apache-Sitgreaves National Forest, the Arizona State Parks, the Arizona Game and Fish Commission and the City of Show Low.

Recommended Motion #3:

I move the Arizona State Parks Board authorize the Executive Director to enter into a Special Use Permit and related Granger-Thye concessions with the United States Department of Agriculture for the purpose of operating and maintaining a Forest Service developed recreation site known as Fool Hollow Lake Recreation Area within the Apache-Sitgreaves National Forest.

Recommended Motion #4:

I move the Arizona State Parks Board authorize the Executive Director to enter into any extensions or agreements with the Apache-Sitgreaves National Forest for the purpose of the continued operation of Fool Hollow Lake Recreation Area.

Status to Date:

In 1991, the Apache-Sitgreaves National Forest, Arizona State Parks, Arizona Game and Fish Commission, the City of Show Low, Arizona Public Service and McCarty Construction Company signed a Memorandum of Understanding (MOU) for the purpose of cooperating in the construction, operation and maintenance of the Fool Hollow Lake Recreation Area. Arizona State Parks provided \$1 million as its contribution toward the development of the facilities at the park. On June 4, 1992, the Forest Service authorized a Special Use Permit for 580 acres surrounding Fool Hollow Lake (74 acres were added in a 1992 amendment).

On March 26, 1994, the Governor of Arizona signed HB 2146 authorizing Fool Hollow Lake Recreation Area as a State Park. The park opened on Memorial Day in 1994.

Arizona State Parks Board Action Report
Agenda Item #: G-2

FY2012

Attendance: 95,183

Revenue: \$513,400

Time Frame:

Current Special Use Permits and Memorandums of Understanding expire December 31, 2012

Staff and Financial Resources:

Current annual operating costs for Fool Hollow Recreation Area are \$504,000 per year this figure includes staffing at 6.25 FTE (Full Time Equivalent) and all Other Operating Expenses (OOE). It does not include Phoenix Office Administrative cost.

Relation to Strategic Plan:

Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Relevant Past Board Actions:

N/A

Arizona State Parks Board Information Report

Agenda Item #: H-1



Title: State Parks Operations Status Update
Staff Lead: Jay Ream, Deputy Director
Date: December 4, 2012

Status to Date:

The Arizona State Parks Board worked hard to keep parks open and operating by both leveraging existing public and private partnerships and building new relationships. Of the 27 parks that were open to the public prior to the February 2009 budget cuts, all of those 27 parks are currently open and operating. Picacho Peak and Lyman Lake State Parks are open seasonally. Oracle State Park reopened on September 1, 2012 on a limited basis. San Rafael State Natural Area has never been open to the public.

- Lyman Lake reopened for the summer on June 15, 2012 and will close December 3, 2012; facilities will be limited to Day-Use in November.
- Fort Verde agreement was renewed through December 31, 2012 while a long term agreement is drafted for consideration by the Town of Camp Verde.

Upcoming Activities:

- Staff is renewing partnership agreements.
- Staff is working with the Town of Camp Verde on a long-term agreement for the operation of Fort Verde State Historic Park.

Time Frame/Target Date for Completion:

Staff will continue to update the Parks Board at each regularly scheduled meeting.

Relevant Past Board Actions:

RFP for Oracle State Park, June 16, 2010; RFP for Lyman Lake State Park, September 15, 2010; RFI for Third-Party management in Arizona State Parks, November 17, 2010; RFP for the operation of the Tonto Lodge, January 12, 2011; Arizona State Parks Board endorsed 19 partnership agreements for the operation of Arizona State Parks; Parks Board seeks legislation to protect park-generated revenues, June 23, 2011 and September 14, 2011.

Attachments:

State Parks Operations Status Update – Pages 21A-21B
Partnership Agreement Status – Page 21C

Title: Operations Status Update Attachment
 Date: December 4, 2012
 Agenda Item #: H-1

A. Parks open without Financial Partnerships FY 2012:

1. Alamo Lake SP	
2. Buckskin Mountain SP	
3. Catalina SP	
4. Cattail Cove SP	
5. Dead Horse SP	
6. Fool Hollow Lake Recreation Area	
7. Kartchner Caverns SP	
8. Lake Havasu SP	
9. Lost Dutchman SP	
10. Patagonia Lake SP	
11. Picacho Peak State Park*	
12. Slide Rock SP	
13. Tonto Natural Bridge SP	

B. Parks Operated by Arizona State Parks staff through Partnership Support:

1. Fort Verde SHP	Town of Camp Verde - \$19K agreement to December 31, 2012
2. Homolovi SP	Hopi Tribe - \$175K agreement to February 28, 2013
3. Jerome SHP	Yavapai County - \$20K agreement to August 31, 2013
4. Lyman Lake SP*	Apache County - \$20K Park is open from June 15- Dec 3, 2012
5. Oracle SP*	Friends of Oracle State Park - \$21K Park closed on April 30, 2012 and reopened Sept. 1, 2012
6. Red Rock SP	Yavapai County - \$20K, agreement to June 30, 2013.
7. Roper Lake SP	Graham County – agreement to June 30, 2013

*PARKS WITH SEASONAL OPERATING SCHEDULES

C. Parks Operated by Partners with no State Parks Staff:

1. Boyce Thompson Arboretum SP	University of Arizona & Boyce Thompson Foundation
2. McFarland SHP	Town of Florence
3. Riordan Mansion SHP	Arizona Historical Society
4. Spur Cross Conservation Area**	Maricopa County Parks
5. Tombstone SHP	City of Tombstone
6. Tubac Presidio SHP	Santa Cruz County & Tubac Historical Society
7. Yuma Territorial Prison SHP	City of Yuma & Yuma Crossing Heritage Area
8. Yuma Quartermaster Depot SHP	City of Yuma & Yuma Crossing Heritage Area

D. Parks that are Closed to the Public:

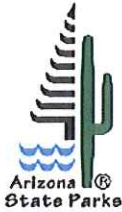
1. Contact Point**	Unit of Lake Havasu State Park. Current used as Public Safety Dock and Law Enforcement Training Academy
2. San Rafael Natural Area	Park Closed. Special Use Permit with U.S. Border Patrol for 12 months Ending November 30, 2012

**Parks added to list March 2012, at the request of the Arizona State Parks Board.

Title: Partnership Agreement Status Attachment
Date: December 4, 2012
Agenda Item #: H-1

Park	IGA No.	Partner	Date Ending	Renewal Term
Current Agreements:				
Ft. Verde	10-032/11-071	Camp Verde	12/31/2012	90 days (1)
Homolovi	11-036	Hopi Tribe	2/28/2013	1 Year (2)
Homolovi	11-009	Winslow	10/31/2012	1 Year (1)
Jerome	11-023	Yavapai Co.	8/31/2013	1 Year (1)
Oracle	12-010	Friends Oracle	12/31/2012	1 Year
Tubac Presidio	10-037	Santa Cruz Co.	3/31/2013	1 Year (1)
San Rafael	SUP	U.S.B.P.	11/30/2012	1 Year
Red Rock	10-045	Yavapai Co.	6/30/2013	1 Year (2)
Red Rock Gift Ship	11-010	Benefactors	6/30/2013	1 Year (2)
Red Rock Connection	11-041	Benefactors	6/30/2013	1 Year
Yuma QMD	10-006/11-062	Yuma	6/30/2015	3 Year (2)
Lyman Lake	10-038A2	Apache Co.	12/31/2012	available, no set term
Riordan Mansion	10-039	AHS	3/31/2013	2 Year (2)
Tombstone	10-035	Tombstone	3/31/2013	2 Year (2)
Yuma Terr. Prison	10-031	Yuma	3/31/2013	3 Year (2)
McFarland	11-027	Florence	6/30/2013	3 Year (2)

Arizona State Parks Board Information Report
Agenda Item #: H-2



Title: Desert Springs Development at Catalina State Park
Staff Lead: Jay Ream, Deputy Director
Date: December 4, 2012

Status to Date:

Arizona State Parks (ASP) received a packet of information concerning a General Plan Amendment for Oro Valley on April 23, 2012. The application requesting this Amendment was submitted by Desert Springs, and proposes to amend the Major General Plan from Low Density Residential (1.3-2.0 du/ac), Significant Resource Area, Neighborhood Commercial/Office and Resort/Golf Course to Medium Density Residential (2.1-5.0 du/ac), High Density (5+ du/ac) and Neighborhood Commercial/Office. The applicant proposes to adopt Special Planning Area Policies for the Subject property (project number OV112-002, see attachment). ASP was contacted because the Desert Springs property is located off Oracle Road, immediately adjacent to Catalina State Park.

ASP responded by letter to Oro Valley Development Infrastructure Services Department on June 11, 2013 (see attachment).

A second notice of the Desert Springs-Major General Plan Amendment was received on June 14, 2013. This notice included a list of Desert Springs-Special Area Policies (see attachment).

Public hearings were held on September 20, 2012 and October 16, 2012. Representatives from ASP attended both sessions.

Upcoming Activities:

The next public hearing is scheduled for November 6, 2012 at 6:00PM where the Oro Valley planning and Zoning will take action on the General Plan Amendment.

The General Plan Amendment for the proposed Desert Springs development is to be considered at the December 5th meeting of the Oro Valley Town Council.

Time Frame/Target Date for Completion:

None at this time.

Relevant Past Board Actions:

None

Attachments:

Letter to Oro Valley Development Infrastructure Services Dept. – Page 22A-22C
Notice of the Desert Springs-Major General Plan Amendment – Page 22D-22G

Janice K. Brewer
Governor

Bryan Martyn
Executive Director



Board Members

Walter D. Armor, Jr., Vail, *Chair*
Maria Baler, State Land Commissioner, *Vice Chair*
Kay Daggott, Sierra Vista
Alan Everett, Sedona
Larry Landry, Phoenix
William C. Scalzo, Phoenix
Tracey Westerhausen, Phoenix

June 11, 2012

Permit Technician
Development Review Transmittal
Town of Oro Valley Development Infrastructure Services
11000 N. La Canada Drive
Oro Valley, AZ 85737

Re: Project Number: OV1112-002 and Project Title: Desert Springs-Major Plan Amendment

Arizona State Parks appreciates the opportunity to comment on this Proposed General Plan Amendment. Staff, as operating entity of Catalina State Park (Park), has reviewed the Proposed Amendment covering the adjacent Desert Springs Property. We recommend that you also solicit comments from the United States Forest Service, as they are the primary owner of the lands within the Park. They may have concerns about the effect on the National Forest overall, and other issues such as watershed/wildlife/fire.

The proposed change to Medium Density Residential will greatly increase the number of housing units visible from the Park. This is further complicated by the elimination of the resort/golf course land, which would have provided a needed buffer to the Park.

Residential development, created by the more intense zoning, will negatively impact the recreational experiences of visitors to the Park. Beginning on the Park entrance road and continuing throughout the various campgrounds and at the equestrian center, the close proximity of residential development to the Park will be painfully obvious. The impact will be most significant from the campgrounds and the equestrian area; however, the loss of pristine viewshed will impact all park visitors. On-park staff housing will also be impacted by creation of the new housing. Opportunities for solitude experiences in the wild will be diminished.

A large portion of the south part of the Desert Springs property is subject to flooding, as was experienced in 1983 and later. The berm located on the west side of the Canada del Oro wash has not prevented flooding of this area of the Park, including Park residences, in the past. Arizona State Parks has a grave concern that this situation will reoccur. Has the developer completed a new floodplain study to quantify the flooding danger to this area? What mitigation is proposed for the portion of the proposed development located in the 100-year flood zone? Regardless of other considerations, Catalina State Park must be protected from impacts caused by changes to the floodplain.

ZZA

The proposed development will increase the number of potential homeowners who will want access to the Park. State Parks are fee areas and thus, management becomes a major concern. The developer must be required to provide a secure perimeter wall along the Desert Springs property adjacent to the Park boundary, to prohibit any form of access to the Park. The developer should complete an accurate boundary survey prior to the construction of the wall to ensure its proper location.

The Park is in the process of becoming certified as a Dark Sky Park. Staff is working with the local astronomy club and the International Dark-Sky Association toward this goal. The Park has hosted 4 Star Parties on site to date.

The impact of lighting from a development with such intense density, as is proposed, would affect more than just the Park's astronomy programs. Nocturnal and other animals in the Park would experience changes in their behaviors due to the introduction of additional light at night to this area. It is important that this project not only complies with the Oro Valley Outdoor Lighting Code, but also insures that any developer lives up to the spirit of the ordinance, which seeks to "preserve the relationship of the residents to their unique desert environment through protection of access to the dark night sky." Lighting plans for any proposed development must address potential impact on the Park, its wildlife and "Dark Skies" concept.

Another concern is the impact the proposed development will have on the Institute for Desert Ecology (IDE). The Audubon, University of Arizona, Prescott College, and State Parks are active partners in facilitating the annual, acclaimed, and multi-disciplinary program. The IDE has experienced four decades of professional and community service in the multiple arenas of resource management, land use and conservation. It is an excellent example of a science-based and societal-focused partnership program that entails world-class hands-on instruction and educational outreach and research. The value of the IDE rests largely on maintaining the unique and relatively undisturbed and diverse ecological setting (biological and geological) that the Park offers. It accomplishes this efficiently from a scientific and logistical perspective because of its relatively small but important geographic location. The proximity of the Park and program to a major urban setting makes it ideal for local and participants who travel great distances to Tucson for the program. The Park hosts and showcases an inordinate amount of bio-diversity and lateral and vertical linkages and distributions of fauna and flora, that are linked also in their co-evolution and function over time and space. The IDE emphasizes the need for inventory and monitoring for protection, advocacy and enjoyment of the fragile Sonoran Desert ecosystem. Lessons learned in this program, and professional and personal relationships made on site, are applicable to the conservation and advocacy of ecosystem functionality and conservation elsewhere. Urban encroachment and industrialization of open spaces elsewhere within the greater Tucson area continues to offer fewer and fewer cost-effective venues that can so efficiently nurture a partnership program of this caliber.

22B

If development of Desert Springs is approved, the land annexed by Oro Valley, and public utilities are provided to the development, the design of those utilities should also include provisions to connect those utilities to the Park.

I am interested in working with Oro Valley, Pima County, and the developer in during this planning process. I would be willing to meet with you at your convenience.

Sincerely,



Bryan Martyn, Executive Director

Cc: Jay Ream, Deputy Director – Parks
Kent Ennis, Deputy Director – Administration
Lee Eseman, Chief of Operations
Paul Govino – Chief of Development
Randy Furnish – Regional Manager
Steve Haas, Park Manager
Bob Cassavant – Science and Research Manager
Jim Sutton-USFS

22C



Development and Infrastructure Services Department

DATE: June 14, 2012
TO: 60 Day Distribution List
FROM: Chad Daines, AICP, Principal Planner
SUBJECT: Desert Springs – Major General Plan Amendment
Northeast and Southeast corners Tangerine Road and Oracle Road
60 Day Review Transmittal

Attached please find the Major General Plan amendment application received concerning the above referenced property. The proposed amendment is further described below. This amendment is provided to you for review and comment pursuant to Arizona Revised Statute 9-461.06.D. Please review and provide any comments by **August 14, 2012**.

The application materials for the application are included as an attachment to this transmittal. A summary of the application is as follows:

Desert Springs (formerly known as Kelly Ranch). Major General Plan Amendment proposing to amend the Land Use Map of the General Plan from Low Density Residential (1.3-2.0 du/ac), Significant Resource Area, Neighborhood Commercial / Office and Resort / Golf Course to Medium Density Residential (2.1 – 5.0 du/ac., High Density (5+ du/ac) and Neighborhood Commercial /Office. The applicant also proposes to adopt Special Planning Area Policies for the subject property. (OV 1112-002).

Should you have any questions, please contact Chad Daines at (520) 229-4896.

Cc: Honorable Mayor and Town Council
Planning and Zoning Commission

RECEIVED
JUN 14 2012

BY:

Planning
(520) 229-4832

Permitting
(520) 229-4815

Inspection & Compliance
(520) 229-4815

Engineering
(520) 229-4894

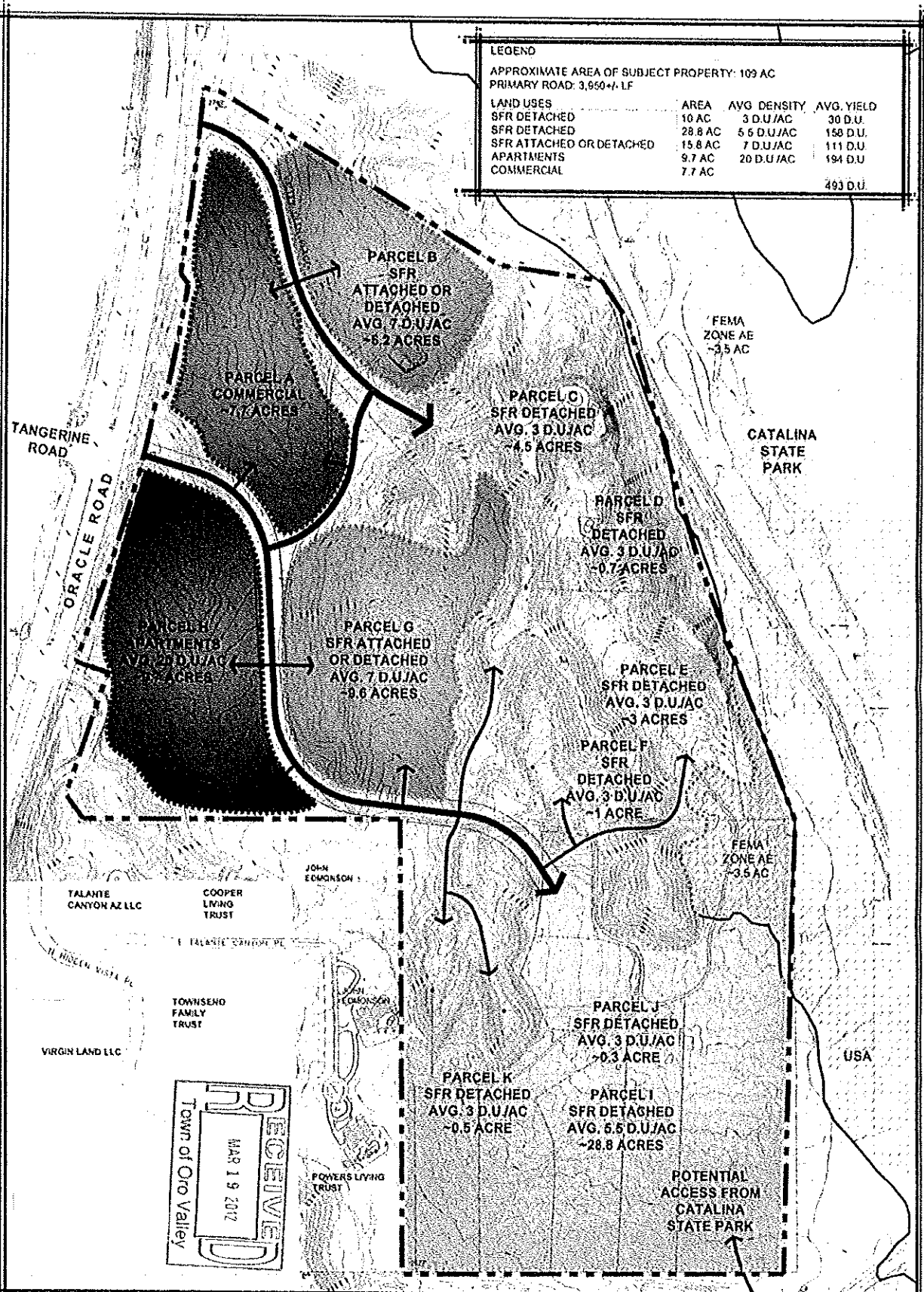
Operations
(520) 229-5070

Transit
(520) 229-4990

Caring for our heritage, our community, our future.

11000 N. La Cañada Drive • Oro Valley, Arizona 85737
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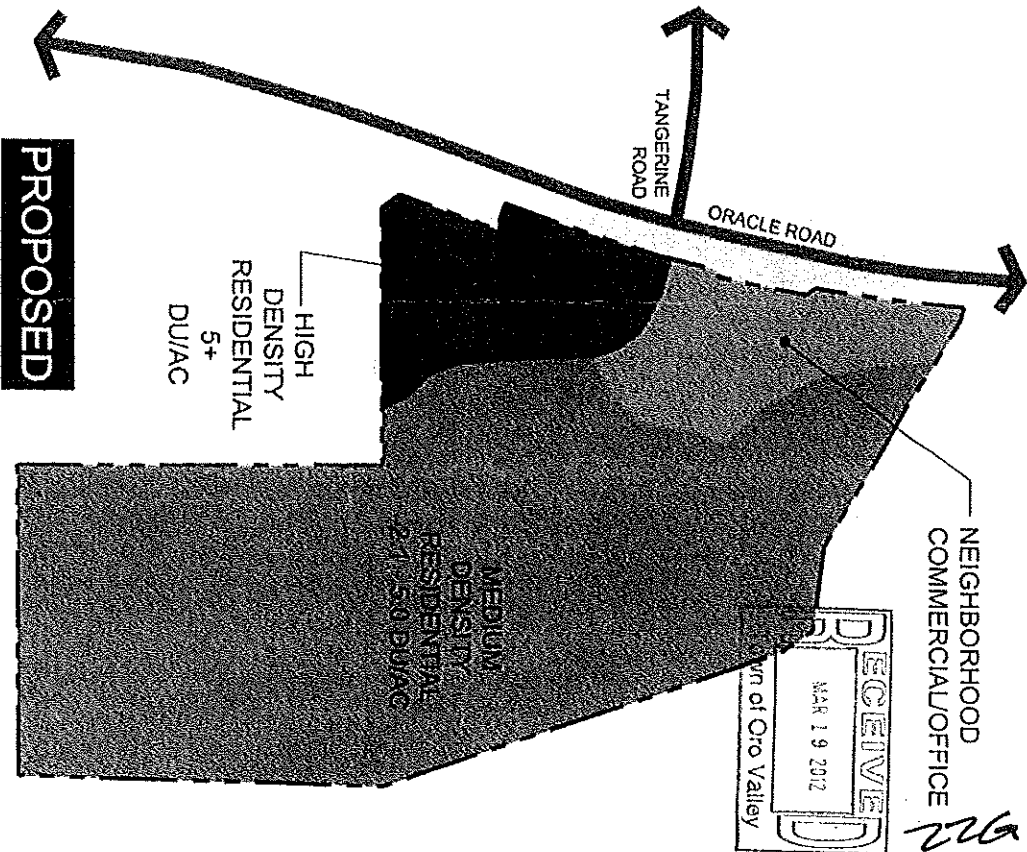
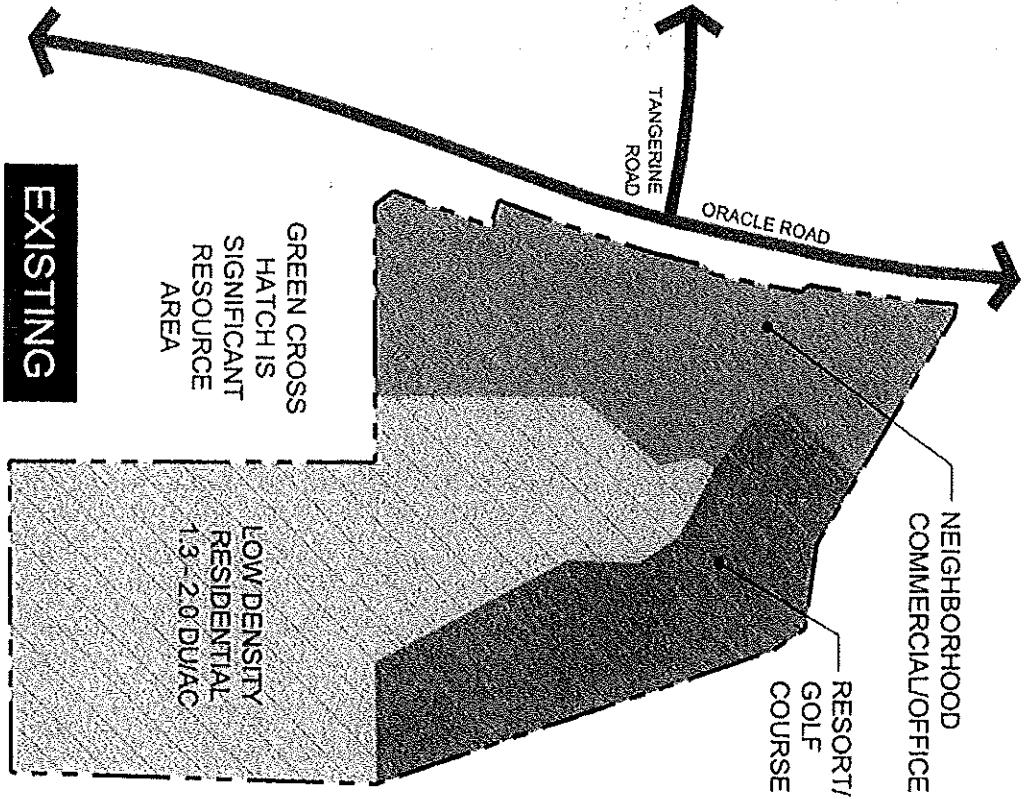
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 MAR 19 2012
 Town of Oro Valley

22E

Desert Springs – Special Area Policies

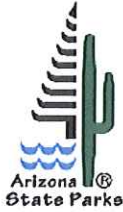
The following Special Area Policies are established for all future project design and permitting (PAD, subdivision, building permits, etc.) related to the Desert Springs project, a multiple use village concept that incorporates neighborhood retail, professional office, passive recreation and a diversity of housing opportunities, located on the east side of Oracle Road at the Tangerine Road intersection.

1. Prior to development of the project the property owner shall obtain Town PAD zoning that includes a quality, indigenous master architectural and landscape design theme and standards, which exceed the Town's adopted design standards.
2. Development of the project shall comply with all elements of the Oro Valley Zoning Code Revised, except as expressly permitted by the adopted PAD zoning district.
3. The maximum number of residential units shall be 194 in the area designated High Density Residential and 299 in the area designated Medium Density Residential.
4. More intensive land uses shall be located on the western side of the property along Oracle Road and transition to lower intensity uses (i.e. detached residential uses) along the south and eastern portions of the property.
5. The project shall provide for a transition in density and other buffer techniques between existing and proposed residential development.
6. Grading disturbances in areas with slopes greater than 25%, and cut or fill slopes up to 20 feet in height, shall be permitted, provided that disturbances are restricted to utilities, roadways, or areas internal to the development that are not visible from existing public roadways, parks and trails identified in the Oro Valley Trails Master Plan.
7. Regional transit connectivity shall be accommodated by incorporating transit access and stops, for existing and future transit networks, at key locations along Oracle Road.
8. Pedestrian and cyclist connectivity shall be accommodated by incorporating walkways, bikeways and natural open space trail corridors that connect uses within the site to adjacent uses, including Catalina State Park.



Arizona State Parks Board Information Report

Agenda Item #: H-4



Title: Summary of 2011 Employee Survey
Staff Lead: Kent Ennis, Deputy Director
Date: December 4, 2012

Status to Date:

Every year since 1994, Arizona State Parks employees have had the opportunity to anonymously express their opinions on a variety of topics by means of an Employee Survey. Annually, employees are asked to evaluate their job, the performance of their supervisor and management, the effectiveness of communication, and their ideas for improving the agency. In addition, every other year items are included that address issues of particular interest to the agency.

In 2011, employees were asked about the Agency Strategic Plan that was approved by the ASP Board in October 2010. The Resources and Public Programs staff tabulates the results. As a result of input from past surveys, some accomplishments have included: both formal and peer-to-peer recognition programs were instituted, Board packets and minutes are distributed to employees, notes about the topics discussed by Executive Staff are distributed weekly to all staff, who now have the opportunity to ask the Executive Director if something in the notes is not clear to them or they have a question. The format of the survey instrument has been altered to increase participation and to utilize resources efficiently, and every employee has been given an e-mail account to enhance computer access and agency communication.

Upcoming Activities:

The results of the 2011 Employee Survey have been distributed to staff. Staff expects to have responses to the 2012 survey by February of 2013.

Time Frame/Target Date for Completion:

Employee Surveys are completed annually.

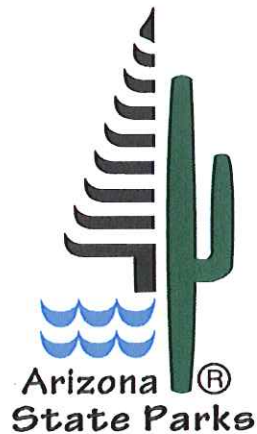
Relevant Past Board Actions:

N/A

Attachments:

Arizona State Parks 2011 Employee Survey Results Executive Summary –
Pages 23A-23D

ARIZONA STATE PARKS
2011 EMPLOYEE SURVEY RESULTS
EXECUTIVE SUMMARY



RESOURCES AND PUBLIC PROGRAMS
NOVEMBER 2012

	Total Number of Employees	Total Number Surveys Returned	Percent of Total Surveys Returned	Percent of Survey by Job Location
Field Staff	143	76	63%	53%
Phoenix Staff	62	35	29%	56%
Unknown*		10	8%	
Total	205	121	59%	

* Employee did not identify job location on survey.

The 2011 Employee Survey evaluated items in five categories; employee satisfaction, immediate supervisor, management, communication, and agency strategic plan.

Employees' Overall Jobs

Two survey items focused on employees' jobs. Items included: "I am proud to be an Arizona State Parks employee;" and "Overall, I am satisfied with my job." The overall mean ratings indicated that ASP employees agreed on average that they are proud to be ASP employees and are satisfied with their jobs. These statements have been tracked historically on the Employee Survey and the rating decreased from the 2010 Employee Survey, however when comparing Field staff responses with Phoenix staff responses, Phoenix staff responses indicated a higher satisfaction rating than the Field staff. When compared across job categories (e.g., Management, Supervisory, Non-supervisory & Seasonals/Interns) all position categories agreed on average with the statement "I am proud to be an ASP employee" with Seasonal/Intern's rating the statement the highest.

Immediate Supervisor

Two survey items focused on perceptions of immediate supervisors performances. Items included: "My supervisor does a good job of keeping me informed of issues and activities as they relate to *my section or park*;" and "My supervisor does a good job of keeping me informed of issues and activities as they relate to *the agency as a whole*." The overall mean rating indicated that employees agreed on average with both statements that their supervisor does a good job of keeping them informed of issues and activities as they relate to their own section or park and also, issues related to the agency as a whole. When comparing the average mean ratings by job locations, the Field staff responses indicated that although they agreed that their supervisor keeps them informed of issues related to their park, they neither disagreed nor agreed with the statement in regards to their supervisors' transfer of agency information. Phoenix staff responses indicated that they agreed on average with both statements. When compared by job category, employees in non-supervisory positions neither disagreed nor agreed they are kept informed of agency information while all other job categories agreed on average with both statements.

Communication issues seem to be the most common concern among employees regarding their immediate supervisors job performance. While some respondents indicated that their supervisors don't communicate information well or in a timely manner, the majority of the clarification comments stated that supervisors can't keep employees informed because the information is not available from upper management. There are also many positive comments regarding supervisors including employees commending their supervisors' knowledge, ability and dedication, among other traits and behaviors.

Management

Four questions focus on perceptions of specific management levels (Executive Staff, Sections Chiefs, Regional Managers, and Park Managers.) Items assessed for each level of management were: "Management provides a clear sense of direction"; "Management makes a concerted effort

to recognize and acknowledge individuals and groups for the quality experience;" Management follows up on suggestions;" and Management makes a concerted effort to communicate important information to the agency in a timely manner."

Employees agreed on average with all four items for Park Managers. All other management levels consistently rated in the neither disagreed nor agreed category on average for all four items, with the exception of one item for Executive staff. Employees agreed on average that Executive staff makes a concerted effort to communicate important information to the agency in a timely manner.

Mean ratings indicated that Field staff neither disagreed nor agreed for all management levels on all four management items listed above, with the exception of ratings of Park Managers, whose mean ratings indicated agreement on all items. Phoenix staff agreed on average with all management items at all management levels. It is important to note that three-quarters or more of Phoenix employees neither disagreed nor agreed or had no opinion when rating Regional and Park Managers, therefore the Phoenix office ratings of these groups are attributable to a smaller group of respondents than for other management levels.

Communication continues to be a common theme among the comments in this category. Comments indicated that communication is not reciprocal within the agency - that information comes from the top down but management does not listen to suggestions from the parks and that parks are left out of the decision making process. Some employees were critical of Executive Staff because they perceive the allocation of resources within the agency to benefit the Phoenix office more than the Field.

Communication

Two questions focused on agency communication. Items included: "I think communication *within my park/section* has improved in the last 12 months" and "I think communication *in the agency* has improved in the last 12 months." The ratings indicated that employees neither disagreed nor agreed with these statements on the questionnaire, and ratings on agency communication decreased since 2010. Field staff neither disagreed nor agreed on average with the communication statements, where as the Phoenix staff agreed on average with the statements

When asked for comments related specifically to communication with the Agency, employees noted various reasons for communication problems between the Field and Phoenix office. Employees' statements indicated they didn't believe communication between the Field and Phoenix office has or will ever improve and that some employees don't know what is going on in the agency. Other employees stated that efforts to improve communication have been successful and communication is good within their park or section.

Agency Strategic Plan

Three questions focused on employees' knowledge of the agency Strategic Plan. Items included: "I have a working knowledge of the goals and objectives of the agency Strategic Plan adopted by the Arizona State Parks Board in October, 2010;" "I am aware of how *my job* contributes to the goals and objectives of the agency Strategic Plan;" "I am aware of how *my park/section* contributes to the goals and objectives of the agency Strategic Plan." On average, employees neither disagreed nor agreed that they had a working knowledge of the goals and objectives of the agency Strategic Plan. Responses indicated that employees agreed on average that they know how their job and park or section contributes to the Strategic Plan. The Field and Phoenix staff comparisons are consistent with ratings of items above indicating that the Field staff neither

disagreed nor agreed on average with the statements, whereas the Phoenix staff agreed on average with the statements.

Despite the ratings, some comments indicated that the Strategic Plan does not apply to the Field staff and that they believe it is more relevant to the Phoenix office. One suggestion to improve the plan was to set weekly goals to challenge the staff and give them something to strive for in an effort to meet the goals of the strategic plan.

Other comments

Approximately one-third of completed questionnaires included employee comments. Some comments were submitted to clarify quantitative responses, while others provided information and opinions on topics related to the items in a particular section. Other comments provided information and opinions on other agency topics. Although typically, qualitative information is quite varied, and therefore may not provide large numbers of statements in any particular category, it is useful to provides more depth and context for some of the quantitative findings or identify issues that are not addressed by quantitative items. Some of the comments submitted that were not related to the topics above focus on the employee survey as a tool for employee communication, it's utility and integrity. Other agency issues addressed include discrimination, the new staffing model (e.g., increase in use of park ranger specialists/seasonals, moving employees, etc.), wages, organizational structure, employee retention and the distribution of agency resources.